

The first thing I did was to
 go to the office and see
 what was going on. I found
 everything in a state of
 confusion. The papers were
 all over the place and
 I had to spend a great
 deal of time in looking
 for the things I needed.
 I was very busy for
 several days and I had
 to work very hard to
 get everything straightened
 out. I was very tired
 when I finished but I
 felt very satisfied with
 the result.

I am
 Yours
 truly
 J. B.

The second thing I did was to
 go to the bank and see
 what was going on. I found
 everything in a state of
 confusion. The papers were
 all over the place and
 I had to spend a great
 deal of time in looking
 for the things I needed.
 I was very busy for
 several days and I had
 to work very hard to
 get everything straightened
 out. I was very tired
 when I finished but I
 felt very satisfied with
 the result.

I am
 Yours
 truly
 J. B.

The third thing I did was to
 go to the office and see
 what was going on. I found
 everything in a state of
 confusion. The papers were
 all over the place and
 I had to spend a great
 deal of time in looking
 for the things I needed.
 I was very busy for
 several days and I had
 to work very hard to
 get everything straightened
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